**RAYBURN COUNTRY ASSOCIATION**

**Board of Directors**

**February 10, 2025, RCA Special Board Meeting**

**“Zoom Only”**

Minutes of the Board of Directors meeting of Rayburn Country Association (RCA)

1. **CALL TO ORDER**

Wade Wallinger – called the meeting to order at 6:00 PM.

Board Members Present:

1. Wade Walinger – President
2. Tom Burger – Vice President
3. Steve McCasland - Secretary
4. Gary Thibodeaux - Treasurer
5. Sharon Mosley – Director
6. Desiree Holley - Director

Others Present:

1. RCA Onsite Manager – Kirsten Landry
2. The Clarke Dominik Group – Tally Jenkins

Absent: Jim Gates

Participants – 19 by Zoom

1. **ACTIONS TAKEN WITHOUT A MEETING**

* None Noted

**III.** **UPDATE ON OTHER ACTIVITIES BETWEEN MEETINGS**

* A Vendor meeting with no decision held during the week of February 3, 2025, with First Services Residential to review their updated proposal for services and insurance coverage.

**IV. BOARD TO CONSIDER AND VOTE ON CONTRACT PROPOSAL FROM FSR FOR COMMUNITY MANAGEMENT AND ACOUNTING SERVICES, INCLUDING INSURANCE COVERAGE**

* **Motion tabled on February 4 pending further negotiations.**
  + Tom Burger made the motion to complete the First Service Residential proposal with all clarifications received, Steve McCasland seconded the motion.
  + **Discussion:**
  + Insurance umbrella lowered to 4ml.
  + Collection process current cost vs FSR cost.
  + ECC concerns with overlap with contract.
  + Onsite Manger compensation/burden amount breakdown needed.
  + Onsite Manager compensation is market driven.
  + Expenses FSR can approve without BOD’s approval discussion will occur in operational meetings.
  + Execution and onboarding period
  + Vote: 5 – YES, 1 – NO
  + **Motion passed.**
  + Tom Burger made the motion to communicate with Lonestar Bookkeeping and The Clarke Dominik Group and execute a sixty (60) day notice by certified mail to the provider, Sharon Mosley seconded the motion.
  + **Discussion: None**
  + Unanimously passed.

**V. PUBLIC SERVICE ANNOUNCEMENTS**

* US Corp of Engineers invited to next regular meeting to discuss lake level

and plans to resume maintenance.

1. **PROPERTY OWNER FORUM** 
   * + Two (2) candidates resume received for ECC vacancy.

**VII. MOTION TO ADJOURN AT 06:43PM**

Steve McCasland – RCA Secretary