



## LAND CLEARING PERMIT APPLICATION

Date Submitted \_\_\_\_\_

Conditions for permit issuance: The applicant must submit a fully completed Land Clearing Permit Application. The applicant must sign the application acknowledging full responsibility for managing the land clearing and assume liability for any damages to surrounding properties and improvements.

Upon presenting the completed permit application to the RCA On-site Manager's office, a Land Clearing Permit will be issued. The Land Clearing Permit must be visibly posted and maintained near the front of the property during the clearing process. No land clearing may begin until a Land Clearing Permit is issued and posted.

Section	Lot(s)	Property Address
The owner, not the contractor, is the applicant. The owner's name and contact information must be indicated below. The owner must sign this application stating that the information is complete and accurately represents the proposed land clearing.		
Lot Owner Name(s)		
Owner Phone	Owner Email	
Mailing Address		
Contractor Name		
Contractor Phone	Contractor Email	
Permits are good for six (6) months		
Start Date	Will complete by	

**As the owner of the property described above, I submit this request to perform the following work:**

- (1) Cut timber and underbrush as indicated in the check boxes below
- (2) Make physical changes to the terrain as necessary in preparation for construction of an earthen foundation pad as detailed in the scope of work and in the attachments.

**Please check a box indicating the intended land clearing method proposed:**

- Clear only the underbrush       Clear underbrush and minimal amount of trees
- Clear underbrush and trees within proposed home & driveway footprint       Clear cut entire lot

**SCOPE OF WORK**

Lined area for entering the scope of work.

There are cleared lot(s) owned by others adjacent to the property I intend to clear?  Yes  No

There are improvements (homes, shops, garages, etc.) adjacent to the property I intend to clear  Yes  No

## Applicant Acknowledgement

As the landowner and permit applicant, I acknowledge the following:

The intent of this permit application is to encourage landowners within Rayburn Country to consider the potential damaging, negative effects of land clearing on surrounding properties and improvements.

I and/or my representative have walked the property and performed a review of the terrain to determine current drainage mechanisms. This review will help me and/or my representative design and implement effective, corrective measures during the land clearing and construction of the earthen house pad to prevent damage to surrounding properties and improvements.

It is my lawful responsibility to **continually monitor** the land clearing process and take **immediate corrective action** to mitigate the effects of siltation and water drainage onto surrounding properties and roadways.

**It is highly encouraged that erosion control solutions be used where and/or when clear cutting and soils will runoff into adjacent and or adjoining properites, i.e. (silt fence, hay bales, or any other type of erosion contol products).**

Because of the undulating nature of the terrain, which in many instances is quite sloped, I must ensure that clearing and grading of the property and installation of all necessary culverts, swales, or French drains will divert the natural flow of excessive precipitation into the proper drainage channels and not onto adjacent properties improvements, or roadways.

**Texas state law holds landowners responsible for damage to neighboring property due to diversion of surface water. Section 11.086 of the Texas Water Code provides that: No person may divert or impound the natural flow of surface waters in this state, or permit a diversion or impounding by him to continue, in a manner that damages the property of another by the overflow of the water diverted or impounded.**

This permit application is specifically for land clearing, dirt work associated with development of the land and construction of the earthen foundation pad. Any other work associated with construction such as forming and pouring the foundation or construction of the structure will require a separate building permit application.

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APPLICANT (LANDOWNER) NAME PRINTED LEGIBLY

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APPLICANT (LANDOWNER) SIGNATURE

## Building Permit Process

### Understanding Acknowledgement & Compliance Commitment

Please initial each statement below indicating your understanding and commitment to comply.

\_\_\_\_\_ I understand and agree that I must maintain a current (unexpired), approved building permit posted at the front of the property so as to be visible from the street until construction is completed.

\_\_\_\_\_ I understand and agree that I must secure a “pre-pour” inspection and approval upon completion of form board construction, before piers are drilled for pier & beam foundations and before any concrete is poured.

\_\_\_\_\_ I understand and agree that I must secure a “post-pour” inspection and approval upon completion of pouring concrete slabs and/or piers and before any framing or other construction occurs.

\_\_\_\_\_ I understand and agree that all deviations from the originally approved scope of work, drawings and attachments must be approved prior to beginning the work. A ***Building Permit Scope of Work Change Request Form*** and related revised drawings detailing the changes shall be submitted to the ECC for review and approval.

\_\_\_\_\_ I understand and agree that projects involving significant construction such as lot clearing, remodels/add-ons, large concrete pours, construction of single-family homes, barndominiums, garages or shops will require the installation of silt fencing as indicated in the permit approval letter. The silt fencing shall be installed and maintained around the entire perimeter of the construction site to prevent sediment runoff from the site.

\_\_\_\_\_ I understand and agree that I must keep a trash receptacle of sufficient size on site to manage the trash and debris generated during the construction phase of my project.

\_\_\_\_\_ I have read, understand and will fully comply with the ECC Guidelines and Deed Restrictions for my section as they relate to the building permit process.

\_\_\_\_\_ I understand that my failure to comply with the ECC Guidelines, Deed Restrictions and these statements shall result in Rayburn Country Association taking the necessary legal action to protect the interest of Rayburn Country property lot owners and the Rayburn Country Association alike.

Upon reading and familiarizing myself with this Environmental Control Committee Guidelines document, I understand the Building Permit process and commit to comply with the requirements described herein.

Lot Owner Association Member Name (Printed) \_\_\_\_\_

Lot Owner Association Member Name (Signed) \_\_\_\_\_

Date \_\_\_\_\_



**Environmental Control Committee  
Building Permit Construction Inspections  
Landowner Permission to Enter Property**

DATE \_\_\_\_\_ PERMIT # \_\_\_\_\_

APPLICANT/LANDOWNER NAME \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_ SECTION \_\_\_\_\_ LOT(S) \_\_\_\_\_

APPLICANT/LANDOWNER PHONE NUMBER \_\_\_\_\_

PERMIT DESCRIPTION \_\_\_\_\_

During the construction phase of permitted work, the Environmental Control Committee has an obligation to perform periodic onsite inspections. This inspection process will require committee members, or their agent, to enter the property and perform such inspections. While on the property, the committee will perform a visual inspection and take measurements to **confirm that the construction work being performed is the construction work that was permitted.** The committee will document their findings and may even take photographs as part of the documentation.

It is therefore necessary for the building permit applicant to grant the Environmental Control Committee, or its agent, permission to enter the property to perform inspections as they deem necessary. The inspections would occur during daylight hours. The permission shall not include entry into a permitted structure that is "dried in." "Dried In" shall be defined as those structures with a roof and having external walls, windows, and doors installed. If an internal inspection becomes necessary, the committee will contact the applicant to schedule a time when the applicant or some other authorized person may be present for the internal inspection.

As the owner of the described property within the HOA of Rayburn Country Association and by my signature below, I hereby grant permission to the Environmental Control Committee, or its agent, to enter the property to perform necessary inspections of the permitted construction as deemed necessary.

\_\_\_\_\_  
**Applicant/Landowner (Legibly Printed)**

\_\_\_\_\_  
**Applicant/Landowner (Signature)**