



Building Permit Application for "In Kind/Same As" Projects

This building permit application shall be used for requesting approval to perform "In Kind/Same As" repairs. Examples of "In Kind/Same As" projects include, but are not limited to the following: Repairing/replacing fascia, soffit, siding, decking, windows, shutters, doors, garage doors, where same materials will be used with no color change. Roof repairs, complete roof replacements with same materials and colors. Exact replacement of existing sidewalks, driveways or other concrete structures.

Section	Lot(s)	Property Address
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The owner, not the builder, is the applicant. The owner's name and contact information must be indicated below, and the owner must sign the application representing that the information is completed and accurately represents the project.

Lot Owner Name(s)

Owner Phone	Owner Email
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Mailing Address

Contractor Name

Contractor Phone	Contractor Email
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Permits are good for six months. Indicate your start date and a completion date within six months of the start date.

Proposed Start Date	Will Be Completed By
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Please provide a written scope of work describing the proposed repairs including the color and materials of construction. Current pictures of building structure required.

Please check the boxes indicating you have read each statement and sign below.

By signing below, I represent that my project is "In Kind/Same As" and will not change the size, dimensions, materials, colors, etc. on any building/structure on my property.

I understand that if additional work not included in this application becomes necessary, I will submit the appropriate building permit application before performing any additional work.

I understand that the worksite is to be kept in an orderly fashion with trash, excess dirt, plant material, other debris, etc. hauled off regularly. I will not burn trash or other debris on my lot(s) or other areas adjacent to or within Rayburn Country.

Signed _____

Date _____

Name Printed _____

Building Permit Process

Understanding Acknowledgement & Compliance Commitment

Please initial each statement below indicating your understanding and commitment to comply.

_____ I understand and agree that I must maintain a current (unexpired), approved building permit posted at the front of the property so as to be visible from the street until construction is completed.

_____ I understand and agree that I must secure a “pre-pour” inspection and approval upon completion of form board construction, before piers are drilled for pier & beam foundations and before any concrete is poured.

_____ I understand and agree that I must secure a “post-pour” inspection and approval upon completion of pouring concrete slabs and/or piers and before any framing or other construction occurs.

_____ I understand and agree that all deviations from the originally approved scope of work, drawings and attachments must be approved prior to beginning the work. **A *Building Permit Scope of Work Change Request Form*** and related revised drawings detailing the changes shall be submitted to the ECC for review and approval.

_____ I understand and agree that projects involving significant construction such as lot clearing, remodels/add-ons, large concrete pours, construction of single-family homes, barndominiums, garages or shops will require the installation of silt fencing as indicated in the permit approval letter. The silt fencing shall be installed and maintained around the entire perimeter of the construction site to prevent sediment runoff from the site.

_____ I understand and agree that I must keep a trash receptacle of sufficient size on site to manage the trash and debris generated during the construction phase of my project.

_____ I have read, understand and will fully comply with the ECC Guidelines and Deed Restrictions for my section as they relate to the building permit process.

_____ I understand that my failure to comply with the ECC Guidelines, Deed Restrictions and these statements shall result in Rayburn Country Association taking the necessary legal action to protect the interest of Rayburn Country property lot owners and the Rayburn Country Association alike.

Upon reading and familiarizing myself with this Environmental Control Committee Guidelines document, I understand the Building Permit process and commit to comply with the requirements described herein.

Lot Owner Association Member Name (Printed) _____

Lot Owner Association Member Name (Signed) _____

Date _____



**Environmental Control Committee
Building Permit Construction Inspections
Landowner Permission to Enter Property**

DATE _____ PERMIT # _____

APPLICANT/LANDOWNER NAME _____

PROPERTY ADDRESS _____ SECTION _____ LOT(S) _____

APPLICANT/LANDOWNER PHONE NUMBER _____

PERMIT DESCRIPTION _____

During the construction phase of permitted work, the Environmental Control Committee has an obligation to perform periodic onsite inspections. This inspection process will require committee members, or their agent, to enter the property and perform such inspections. While on the property, the committee will perform a visual inspection and take measurements to **confirm that the construction work being performed is the construction work that was permitted.** The committee will document their findings and may even take photographs as part of the documentation.

It is therefore necessary for the building permit applicant to grant the Environmental Control Committee, or its agent, permission to enter the property to perform inspections as they deem necessary. The inspections would occur during daylight hours. The permission shall not include entry into a permitted structure that is "dried in." "Dried In" shall be defined as those structures with a roof and having external walls, windows, and doors installed. If an internal inspection becomes necessary, the committee will contact the applicant to schedule a time when the applicant or some other authorized person may be present for the internal inspection.

As the owner of the described property within the HOA of Rayburn Country Association and by my signature below, I hereby grant permission to the Environmental Control Committee, or its agent, to enter the property to perform necessary inspections of the permitted construction as deemed necessary.

Applicant/Landowner (Legibly Printed)

Applicant/Landowner (Signature)